South Central Family Health Center

Job Posting

Title: Associate Medical Director/Physician
Base Salary Range: $260,000 - $300,000 plus benefits
FTE: Full Time - Exempt

We are seeking a dynamic and experienced **Associate Medical Director/Physician** who wants to make a difference in our community. We want to hear from you if you thrive in a fast-paced, caring, and compassionate environment!

Our Mission: The Mission of South-Central Family Health Center is to improve the quality of life for the diverse community of inner-city Los Angeles by providing affordable and comprehensive health care and education in a welcoming and multi-cultural environment. To lead the way in health care in South Los Angeles, as the premier provider and employer of choice offering comprehensive, high quality, affordable, efficient and culturally responsive services.

General Summary: Provides high quality health care to SCFHC clients and assists the Medical Director in the achievement of clinical goals and responsible for the day-to-day supervision of the medical care services. Responsible for assuring clinical procedures are continually and systematically followed while providing sound guidance and direction in the absence of the Chief Medical Officer while assuring the highest standard of medical care and compliance with all federal, state, local regulatory and professional guidelines.

- Manages the care of patients in collaboration with other health professionals and members of the health care team in order to have an effective integration and coordination of the clinical department; schedules and conducts clinical staff meetings as requested by CMO, orients and mentors all new Physicians and mid-level providers; ensuring clinical staff is continually trained and supervised and that activities of medical staff are coordinated with other operating units of the organization
- Reviews (annually), and maintains medical policies, procedures and health care delivery to assure quality patient care by the clinical department
- Assists with development of the annual budget for the clinic and other budgets that may be required. Provides input for capital projects, equipment investments and facility management
- Works to meet benchmarks and achieve productivity sufficient to maintain qualifications for federal and state funding and GRANT requirements
- Supervises all providers, including performing new hire orientations for clinical staff, conducting peer review processes, corrective action counseling, terminations, and approving all requests for leaves of absence, training, special requests. Performs chart reviews for Physicians, PAs, NPs, and RNs and provides training as needed
- Fosters an environment that promotes SCFHC's Quality Assurance and Improvement Program and is responsible for removing barriers to achieving quality in medical care and for reporting to internal and external committees and entities, as required. Completes periodic quality reviews at all sites while maintaining productivity standards within 10% of the practice goal and/or as required
- Completes all required patient documentation in a timely manner and continuously improves workflow procedures to provide high quality health care
- Works collaboratively with other departments, medical community, other health care agencies, professional organizations, government bodies and funders, and represent SCFHC at meetings as necessary or requested for the successful integration of services as appropriate.
- Assures adequate staffing, including provider scheduling and room assignments. Works with the HR department in recruiting, screening and hiring new providers as directed by the Chief Medical Officer

- In Chief Medical Officer absence, or when directed by the CEO or Designee: Assumes responsibilities and authorities of Chief Medical Officer, on an interim basis as required to ensure regulatory compliance and the ongoing clinic operations of SCFHC

Qualifications Licensure and Certifications:

- Medical Degree (MD)
- MPH, preferred
- Current California State Medical License
- Current D.E.A. Certificate
- Current Cardiopulmonary Resuscitation Certificate (CPR)
- ACLS or Advanced Life Support
- Pediatric Residency training Certified by an appropriate American medical specialty board (preventive medicine, family practice, pediatrics, or internal medicine) or Master of Public Health degree from an approved school of public health preferred
- Valid CA driver's license
- Three years' experience in a primary care medical center: with a minimum of two years' experience in managing health care delivery, directing clinical systems, coordinating patient flow, and clinic-based supervision

Skills and Abilities:

- Thorough knowledge of principles and practices of modern medicine related to public health services and non-profit health services in underserve communities
- Demonstrate knowledge of safety, infection control & emergency policies and procedures.
- Knowledge of community health centers, public health services, public assistance programs, state and federal regulations (Title XXII, Title XVI and Title 42 of the Public Health Services Act), Patient Rights and the structure of American health care system
- Ability to plan, supervise, and execute a local health program and oversee staff
- Ability to resolve conflicts, negotiate solutions, facilitate consensus and train medical staff
- Ability to work with people of all social and ethnic backgrounds and communicate with the community to give the health center visibility and credibility
- Knowledge of safety, infection control & emergency policies and procedures
- Bilingual English/Spanish preferred

Top benefits or perks: As a team member at South Central Family Health Center, you'll enjoy competitive wages and generous benefits:

- Benefits: Health care, dental, life insurance
- 403 (b) Retirement plan
- Education Reimbursement
- Career development: Entry-level employees have opportunities to work in management, HR or other areas of the company.

Contact/application information:

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To apply please visit South Central Family Health Center's website at:
https://recruiting.paylocity.com/recruiting/jobs/All/325da02f-904e-426b-ab73-f734fa9906c9/South-Central-Family-Health-Cent