

POSITION DESCRIPTION

POSITION: Pediatrician
REPORTS TO: Chief Medical Officer
DEPARTMENT: Primary Care

OUR MISSION

East Valley Community Health Center's mission is to provide access to excellent health care while engaging and empowering our patients, employees and partners to improve their well-being and the health of our communities.

CORE VALUES

- **High Quality Services** – We will provide quality services that meet the needs of our patients. We will pursue continuous improvement in everything we do.
- **Excellent Customer Service** – We are committed to being the preferred provider of health services in the areas we serve.
- **Integrity** – We will be honest and responsible in dealing with patients and coworkers and the communities where we serve.
- **Accountability** – We are accountable, individually and in teams, for our actions and results.
- **Safe Environment** – We will work in a safe manner that promotes the health and well-being of all individuals.
- **Profitability/Fiscal Responsibility** – We are dedicated to earning financial returns that will enable us to grow and enhance our value to our communities.

In addition to your position description, please ensure you are familiar with EVCHC's Human Resources Policies and Procedures and the Corporate Compliance Guide which cover common policies and expectations applicable to all EVCHC employees.

RESPONSIBILITIES:

- Provides medical treatment to pediatric patients in accordance to standard medical practice protocols.
- Records medical history and provides physical examinations and follow-up care.
- Provides individual patient instruction in accordance to prescribed treatment plan.
- Prescribes appropriate medication to patients as needed according to medical protocols and standard medical practice.
- Identifies physical, nutritional and/or lifestyle problems and refers to appropriate on-site and off-site resources.
- Identifies psychosocial and emotional problems/issues and refers to on-site or off-site resources.
- Consults with Chief Medical Officer or other specialty physicians for patient evaluations as needed.
- Adheres to Quality Improvement guidelines and participates in Quality Improvement programs for chronic diseases.
- Supervises mid-level practitioners as assigned. Serves as a preceptor instructor to Nurse Practitioner, Physician Assistant, or medical students as assigned.
- Works closely with Registered Dietitians/Health Educators in order to provide appropriate education to

the patients.

- Participates in Provider meetings and Quality Improvement Meetings as required.
- Attends conferences and seminars when requested and complies with continuing education requirements.
- Provides trainings to Nurse Practitioners, Physicians Assistants and other clinic staff, on periodic basis.
- Participates in provider recruitment activities.

POSITION REQUIREMENTS AND QUALIFICATIONS:

- Must possess a valid license to practice in California, DEA, and Board Certification.
- Satisfactory completion of an accredited training program.
- Excellent written and verbal communications skills.
- Must relate well to all cultural; ethnic and socio-economic groups within the East Valley service area.

Working Conditions/Physical/Mental Abilities and Processes:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- Work requires long periods of sitting, reaching, speaking, hearing, seeing and ability to articulate clearly, use of hands to finger, reaching with hands and arms.
- Ability to work efficiently in a busy front office.
- Ability to work productively in a small office space used by multiple employees.
- Ability to relate well with patients and exercise good customer service skills on the phone and in person.
- Ability to work with personal computer for long periods of time.
- Travel to and from clinic or meeting sites within geographic service area.

**Disclaimer: This position description indicates in general terms the type and level of work performed and responsibilities held by the employee(s) occupying this position. Duties described are not to be interpreted as an exhaustive list of all responsibilities. Employee(s) will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.*

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge I have received, read and understand my position description.

Employee Signature

Date

Employee Print Name

Employee File #