

POSITION DESCRIPTION

POSITION: Pediatric Dentist

REPORTS TO: Dental Director

DEPARTMENT: Dental

OUR MISSION

East Valley Community Health Center's mission is to provide access to excellent health care while engaging and empowering our patients, employees and partners to improve their well-being and the health of our communities.

CORE VALUES

- **High Quality Services** – We will provide quality services that meet the needs of our patients. We will pursue continuous improvement in everything we do.
- **Excellent Customer Service** – We are committed to being the preferred provider of health services in the areas we serve.
- **Integrity** – We will be honest and responsible in dealing with patients and coworkers and the communities where we serve.
- **Accountability** – We are accountable, individually and in teams, for our actions and results.
- **Safe Environment** – We will work in a safe manner that promotes the health and well-being of all individuals.
- **Profitability/Fiscal Responsibility** – We are dedicated to earning financial returns that will enable us to grow and enhance our value to our communities.

In addition to your position description, please ensure you are familiar with EVCHC's Human Resources Policies and Procedures and the Corporate Compliance Guide which cover common policies and expectations applicable to all EVCHC employees.

POSITION PURPOSE:

Under the UCLA–First 5 LA Oral Health Program, the pediatric dentist's purpose is to act as an in-house specialist to treat young patients (patients who are ages 0-5) who would have otherwise been referred out of the clinic. The position will serve in a training/teaching role with the goal of imparting their specialized knowledge to other members of the health center team. The pediatric dentist will be working closely with the Community Dental Home Coordinator (CDHC) to successfully meet the goals of the UCLA–First 5 LA Oral Health Program.

MAJOR POSITION RESPONSIBILITIES AND FUNCTIONS:

- Works together with the Community Dental Home Coordinator (CDHC) and other members of the clinic's staff to develop and implement effective referral practices for young children within the clinic (i.e., from primary care medical providers to dental care providers).
- Ensures that the clinic creates an environment supportive of providing a "21st Century Dental Home":
 - Comprehensive oral health care services
 - Comprehensive assessment for oral diseases and conditions
 - Preventive dental health protocols based upon individually assessed risk
 - Anticipatory guidance related to growth & development
 - Plan for acute dental trauma
 - Home care instructions regarding proper care of the child's teeth and gingiva, including prevention, treatment of disease, and maintenance of health
 - Dietary counseling and behavior change
 - Referrals to dental specialists
- Responsible for the education of the primary care and ob-gyn medical staff on the significance and prevalence of early childhood caries.
- Teaches medical providers about the important role they can play in promoting and maintaining the oral health of children and perinatal women, and trains them in how to carry out the oral health tasks that they can perform.
- Motivates medical providers to include oral health components (caries risk assessment, clinical oral assessment, counseling and fluoride varnish application) as a regular part of their well-child and perinatal protocols.
- Provides an educational role for general dentists to educate and assist as needed for challenging or complex patient visits.
- Prepares and provides a presentation to the dental staff on treating the young patients include tips and techniques to help increase comfort and familiarity with providing dental care to 0-5 year olds.
- Provides hands-on training to general dentists, helping to improve their comfort and familiarity in treating young patients, ages 0-5.

POSITION REQUIREMENTS AND QUALIFICATIONS:

- Must possess a valid license to practice in California, DEA, and Board Certification.
- Satisfactory completion of an accredited training program.
- Current CPR card.
- Ability to work well with all levels of the healthcare team.
- Excellent written and verbal communications skills.
- Must relate well to all cultural and ethnic groups in the community.

Working Conditions/Physical/Mental Abilities and Processes:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- Work requires periods of standing, sitting, lifting, turning, twisting, walking, pushing, pulling, reaching, speaking, hearing, seeing and ability to articulate clearly, use of hands to finger, reaching with hands and arms.
- Ability to stand, sit, stoop, kneel, and bend in order to speak to patients.
- Ability to write notes, treatment plan comments, track records and reports.
- Ability to work productively in a small office space used by multiple employees.
- Ability to respond appropriately to staff and patients with regard to their medical needs; must communicate patient complaints to providers and issue final instruction and patient education as directed by the medical provider.

****Disclaimer:** This position description indicates in general terms the type and level of work performed and responsibilities held by the employee(s) occupying this position. Duties described are not to be interpreted as an exhaustive list of all responsibilities. Employee(s) will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.*

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge I have received, read and understand my position description.

Employee Signature

Date

Employee Print Name

Employee File #