

POSITION: Chief Medical Officer **RESPONSIBLE TO** Chief Executive Officer

DEPARTMENT: Administration

SUMMARY:

As the Chief Medical Officer (CMO), is responsible for providing oversight and medical expertise in implementing the Medical Management Program. The CMO promotes the organizational goals and objectives and assures that quality health care services are delivered by the physician groups. Clinical care amounts for 60% and the remaining 40% administrative and supervisory responsibilities.

EXPECTATIONS:

- Recruits, hires, trains, counsels, and evaluates both technical and professional staff involved in the delivery of clinical services who perform the Quality Management (QM) and Utilization Management, and Credentialing/Re-Credentialing/ Process.
- Participate in the overall development and directions of the Clinical Program.
- Implement the Utilization Management Plan and Quality Management Plan.
- Lead the Patient Center Medical Home recognition efforts.
- Lead the Chairmanship of both UM and QM Committees.
- Establish and maintain standards and protocols of medical care practiced by the physician groups.
- Monitor the practice of medicine and the implementation of managed care processes.
- Promote continuing medical education opportunities for both internal and external clients.
- Exercise professional judgment regarding specific cases or the interpretation of health plan benefits
- Establish and maintain professional relationships between the organization and all provider clients.
- Assure the standards of care provided by contracted and ancillary providers meet organizational and nationally recognized standards of care.
- Participate as a part of the management team in consulting and the development of new ventures.
- Participate in the development of innovative case management, high risk assessment, and other activities that improve quality of care and control costs.
- Participates in the evolution and refinement of the Quality Improvement process as well as other committees such as Senior Management, emergency preparedness.
- Undertakes special projects as assigned by the CEO.

DUTIES and RESPONSIBILITIES

- Recruits, hires, trains, counsels, and evaluates both technical and professional staff involved in the delivery of clinical services who perform the Quality Management (QM) and Utilization Management, and Credentialing/Re-credentialing/. Encourages group and individual understanding of how team and individual efforts contribute to program accomplishments.

