

SUMMARY:

Provides dental services to patients of the Los Angeles Christian Health Centers. Renders dental care within the limitations of professional licensing and training. Is the leader of the dental department at LA Christian Health Centers, representing LACHC to the community and outside agencies. Supervises the lead dentists and other dentists as needed. Actively supports LACHC's mission: to follow Christ by loving and serving our neighbors through comprehensive, quality health care.

ESSENTIAL DUTIES, RESPONSIBILITIES, AND PRIVILEGES include:

Dentist must assert competency and demonstrate competence in the following procedures to be awarded privileges to perform dental evaluation and treatment of patients at the clinic:

- dental examination;
- cleaning and scaling;
- administration of local anesthesia;
- prescribe appropriate medications
- restorations;
- oral surgery;
- endodontics;
- and prosthetics.

Dentist must fulfill these additional duties and responsibilities:

- Provide clinical and administrative supervision over the lead dentists at LACHC, and if necessary, over other dentists or dental department staff.
- Assume responsibility to ensure that personnel policies, performance reviews, and peer reviews are conducted in a timely manner.
- Assume responsibility for the timely completion of credentialing, privileging, and re-credentialing paperwork by dentists. Some activities may be delegated to lead dentists.
- Actively recruit and work with volunteer dentists.
- Communicate with leaders from other departments (finance, administration, operations) and with relevant committees (Risk Management, Data governance) to ensure: appropriate access to dental care, maintenance of compliance, protection and mitigation against risk, and involvement of the dental department in continuous quality improvement.
- Serve as champion of the clinical and operational goals of the dental department, tracking progress of clinical and operational goals (including productivity) and communicating with other departments as needed.
- Participate in the Continuous Quality Improvement team (CQI team), attending meetings as needed to discuss dental issues.
- Assist in the development of the dental budget and fundraising.
- Represent dental clinic to outside agencies and participate in collaborations.
- Keep accurate records on treatment plan and care given.

- Provide patient education, and keep accurate records on education given.
- Provide day-to-day supervision of dental assistants.
- Participate in dental outreach events.
- Assist in quality assurance and peer review activities under the direction of the Chief Medical Officer.
- Attend all staff meetings and lead or assure leadership for all dental department meetings as required.
- Other duties may be assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The following requirements are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Bilingual Spanish preferred.

PROFESSIONAL QUALIFICATIONS:

Licensed to practice dentistry in California. A copy of the California License and DEA license are required. Must be CPR certified.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, or feel. The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to health hazards from exposure to individuals diagnosed with illnesses including TB, HIV, and other medical conditions. There are additional risks involved with irate and irrational clients who may or may not be under the influence of mind-altering substances such as cocaine, marijuana, alcohol, etc.

WORK STATUS:

Regular, Exempt position. Medical, Dental, 403B Retirement Plan with Employer match. Equal Opportunity Employer. Salary commensurate with work experience.