

APLAHealth



APLA Health's mission is to achieve health care equity and promote well-being for the LGBT and other underserved communities and people living with and affected by HIV. We are a nonprofit, federally qualified health center serving more than 14,000 people annually. We provide 20 different services from 15 locations throughout Los Angeles County, including: medical, dental, and behavioral health care; PrEP counseling and management; health education and HIV prevention; and STD screening and treatment. For people living with HIV, we offer housing support; benefits counseling; home health care; and the Vance North Necessities of Life Program food pantries; among several other critically needed services. Additionally, we are leaders in advocating for policy and legislation that positively impacts the LGBT and HIV communities, provide capacity-building assistance to health departments across the country, and conduct community-based research on issues affecting the communities we serve. For more information, please visit us at aplahealth.org.

We offer great benefits, competitive pay, and great working environment!

We offer:

- *Medical Insurance*
- *Dental Insurance (no cost for employee)*
- *Vision Insurance (no cost for employee)*
- *Long Term Disability*
- *Group Term Life and AD&D Insurance*
- *Employee Assistance Program*
- *Flexible Spending Accounts*
- *11 Paid Holidays*
- *4 Personal Days*
- *10 Vacation Days*
- *12 Sick Days*
- *Metro reimbursement or free parking*
- *Employer Matched (6%) 403b Retirement Plan*

This is a great opportunity to make a difference!

This position will pay \$141,980.80 - \$200,914.69 annually. Salary is commensurate with experience.

POSITION SUMMARY:

Reporting to the Director of Pharmacy, the primary responsibilities of the Pharmacist in Charge (PIC) are to ensure that the operations of APLA Health Pharmacy (part of APLA Health & Wellness) meet all rules and regulations governing the practice of pharmacy in California, supervise and operationalize the legal and orderly distribution of drugs to

patients from APLA Health pharmacies, and hire and supervise all pharmacy personnel, including other pharmacists, pharmacy technicians, interns and others.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assume Pharmacist in Charge (PIC) designation with the California Board of Pharmacy.
- Perform all duties outlined for a PIC by the California Board of Pharmacy regulations.
- Provide direct oversight of APLA Health pharmacy, including the development and implementation of pharmacy processes. Collaborate closely with Director of Pharmacy and APLA leadership on optimal adoption of APLA patients into APLA Health Pharmacy.
- Develop familiarity with APLA Health policies, procedures, and protocols as they relate to drug distribution.
- Responsible for understanding and compliance with 340B program rules and regulations at the pharmacy level.
- Overall strong understanding of the 340B program including patient and covered entity eligibility requirements, claims processing, and compliance with HRSA audit requirements.
- Collaborate with senior financial analyst regarding periodic compliance review of claims.
- Understanding and compliance with DEA, Board of Pharmacy, patient assistance programs (internal and external).
- Serve as administrator for various pharmacy software and regulatory platforms. Perform routine pharmacy assessments.
- Assume responsibility for pharmacy medication inventory including ordering and return of expired controlled drugs in accordance with state and federal laws. Ensure pharmacy employs adequate security of medications and responds promptly to any security disruptions, including after-hours incidents.
- Ensure appropriate prescription processing and verification, coordination of prescription delivery, (including mail order and home delivery) insurance claim transmission issue resolution, and workflow maintenance.
- Perform drug utilization reviews of patient profiles to prevent drug-drug interactions, drug-disease interactions, and duplicative therapies, and to increase medication adherence. Ensure documentation of all patient counseling, clinical encounters, and coordination of patient care in appropriate medical record
- Provide patient counseling on all aspects of medication use in accordance with California and federal laws.
- Provide direct patient care in the form of clinical pharmacy medication management, particularly to high-risk patients,
- Provide other clinical pharmacy services to ensure continuation of care, including responding to refill requests and prior authorization requests.
- Consult with APLA Health prescribers to ensure appropriateness of therapy and medication safety.
- On-call duties on a rotating schedule with other staff.
- Answer pharmacy phone calls, return calls to patients.
- Communicates with pharmacy staff and Director of Pharmacy as appropriate to disseminate information and resolve issues.

- Lead a work environment conducive to excellent patient care.
- Provide pharmacy patients with an outstanding experience that promotes consistent usage of pharmacy.
- Responsible for all pharmacy employee and intern hiring, supervision, professional development, assessment, and evaluation including recommendations for promotion and disciplinary actions.
- Oversees pharmacy staff schedule (to include PTO approval for staff) for optimal pharmacy coverage.
- Participate in regularly scheduled and ad hoc pharmacy inventory count(s) as directed.
- Knowledge of and ability to perform pharmacy technician duties in the case of an absence or crisis including opening/closing procedures.
- Addresses prescriptions errors promptly and ensures compliance with Quality Improvement program
- Maintains pharmacy housekeeping, maintenance, and appearance for the safety, health, and well-being of patients and team members.
- Oversees cash handling and point-of-sale operations.
- Participate in OSHA, HIPPA and other required APLA Health and pharmacy specific trainings.

OTHER DUTIES MAY BE ASSIGNED TO MEET BUSINESS NEEDS.

REQUIREMENTS:

Training and Experience:

- Doctor of Pharmacy degree or equivalent (certification by the Foreign Pharmacy Graduate Equivalency Committee (FPGEC) issued by the National Association of Boards of Pharmacy) with a minimum of (5) five years of related experience and training.
- Valid Registered Pharmacist license from California Board of Pharmacy.
- Prior experience as Pharmacist-in-Charge or Pharmacy Manager
- Certification in immunization delivery,
- Current certification in Cardiopulmonary Resuscitation (CPR).
- AAHIVP Certification within 3 years upon hire.
- Power of Attorney for CII ordering obtained upon hire.
- Federally Qualified Health Center (FQHC), Medicaid (Medi-Cal), Ryan White CARE Act, and ADAP experience a plus.
- Interest in working with the LGBTQ+ community and people living with HIV/AIDS required.

Knowledge of:

- Pharmacy operations
- Pharmacy software
- State and federal pharmacy rules and regulations
- 340B regulations and requirements, strongly preferred
- Microsoft Office Suite, specifically Word, Outlook, Excel, and PowerPoint
- Office procedures

Ability to:

- Effectively communicate both verbally and in writing
- Effectively manage multiple projects simultaneously
- Work independently with minimal supervision
- Maintain confidentiality of sensitive information
- Work effectively as part of a diverse team
- Learn quickly
- Prepare reports and analyses
- Communicate effectively with a wide range of individuals and organizations
- Work in a dynamic, rapidly changing and fast-growing environment
- Advocate on behalf of APLA Health and its patients
- Maintain strict patient confidentiality.

WORKING CONDITIONS/PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to talk or listen. The employee is mostly required to sit; use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to stand and walk. The employee may be required to climb ladders or stairs, be in high spaces, and/or balance, stop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. The position requires daily use of a personal computer and requires entering, viewing, and revising text and graphics on the computer terminal and on paper. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

SPECIAL REQUIREMENTS:

Must possess a valid California driver's license; proof of auto liability insurance; and have the use of a personal vehicle for work related purposes.

COVID-19 vaccination and booster is required or medical/religious exemption.

Equal Opportunity Employer: minority/female/transgender/disability/veteran.

To Apply:

Visit our website at www.aplahealth.org to apply or click the link below:
<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=214862&clientkey=A5559163F67395E0A2585D2135F98806>