



Northeast Valley Health Corporation

a californiah⁺ center



Career Opportunity Registered Dental Assistant

Northeast Valley Health Corporation (NEVHC) is a federally funded, nonprofit community health center operating Joint Commission accredited licensed primary care health centers. Northeast Valley Health Corporation (NEVHC) is hiring full-time/part-time/per diem Registered Dental Assistant for our various health centers in the San Fernando and Santa Clarita Valley area.

The mission of Northeast Valley Health Corporation is to provide quality, safe and comprehensive healthcare to the medically underserved residents of Los Angeles County, particularly in the San Fernando and Santa Clarita Valleys, in a manner that is sensitive to the economic, social, cultural and linguistic needs of the community.

Exceptional Benefits:

- 10 to 20 vacation days, based on the number of years of service
- 12 sick paid days per year
- 11 ½ paid holidays per year
- Medical, vision, dental, STD, LTD, accident/injury, identity theft, legal services, and life insurances
- 403(b) Employer-sponsored pension plan



The Registered Dental Assistant (RDA) is responsible for providing the patient with high quality care by performing a variety of office, laboratory, and patient care duties. The RDA assists the dentist during a variety of treatment procedures by preparing patients and handling instruments and materials. The RDA also performs many other tasks including clinical infection control procedures, maintaining, and ordering materials/supplies, cleaning and disinfecting operatories, cleaning and sterilizing instruments, maintaining equipment, taking x-rays, educating patients and other duties as allowed under the California state law under the licensing of RDA.

Reports to:

RDA-Business Office Manager

Qualifications:

1. Registered Dental Assistant license issued by the Dental Board of California.
2. No minimum experience as a Registered Dental Assistant (Entry Level)
3. Minimum of 2 years of experience as a Registered Dental Assistant I.
4. Sealant Certificate
5. Current Cardio-Pulmonary Resuscitation (CPR) certification from the American Heart Association.
6. Computer skills in electronic health record systems, and database systems.
7. Fluency in English (speak, read and write).
8. Fluency in Spanish (speak, translate, read and write) required.
9. Current California driver's license, appropriate insurance coverage acceptable to the NEVHC's insurance carrier.
10. Must demonstrate the knowledge and skills necessary to provide care appropriate to the age of the patients served and has knowledge of the principles of growth and development over the life span. Is able to identify and categorize each patient's age specific grouping of needs, such as those for infant, adolescent, or geriatric patients.

For more information go to
<https://nevhc.org/about-us/careers/>

Northeast Valley Health Corporation provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Northeast Valley Health Corporation complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities.