



**6TH STREET HEALTH CENTER**  
 593 West 6th Street  
 San Pedro, CA 90731  
 310.547.0202

**BEACON STREET HEALTH CENTER**  
 731 S. Beacon Street  
 San Pedro, CA 90731  
 310.547.0202

**PACIFIC AVENUE HEALTH CENTER**  
 425 S. Pacific Avenue  
 San Pedro, CA 90731  
 310.547.0202

**POSITION DESCRIPTION**

Date: 03.14.24	Please check one: <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised
<b>Position Title: Dentist</b>	Pay Rate/Grade: \$130k - \$160k
Reports to: Dental Director	FLSA/ Work Status: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Hourly <input checked="" type="checkbox"/> Salaried
Direct reports: N/A	
Schedule: Monday – Friday 8:00am – 5:00pm	

Love what you do and do what you love.... Harbor Community Health Centers is seeking a Dentist to join our team. HarborCHC is a trusted provider of state-of-the-art health services for men, women, and children throughout San Pedro, CA, and the surrounding Los Angeles and South Bay areas. Our mission is to provide quality, comprehensive healthcare, and supportive services to those in our community, regardless of their ability to pay.

Founded more than 50 years ago on the belief that every person of every age and income level should have access to the best healthcare options available, Harbor Community Health Centers is dedicated to providing cutting-edge healthcare services for residents of the San Pedro area, including preventive options like routine, school and sports physicals, immunizations, OB/GYN care, and health screenings, as well as treatment of both acute and chronic illnesses and diseases. Begun as the “storefront” Harbor Free Clinic in 1970, today the clinic features two locations in San Pedro – a general care clinic and a location dedicated to pediatrics.

**JOB SUMMARY**

The Dentist is a key member of the oral health department and provides comprehensive and appropriate dental care and treatment to patients. He/she serves as a role model for the staff through the provision of excellence in oral health services and in keeping with the mission of the organization.

**EXPECTATIONS**

- Adheres to all Harbor Community Clinic’s policies and procedures
- Conducts self in a manner that represents Harbor Community Clinic’s core values at all times
- Maintains a positive and respectful attitude with all work-related contacts
- Communicates regularly with his/her immediate supervisor about departmental and Harbor Community Clinic concerns
- Consistently reports to work prepared to perform the duties of the position
- Meets productivity standards and performs duties as workload necessitates

**MISSION AND VALUES**

Our mission is to provide low cost, high quality health care to people who do not have access to any other medical care. Employees must possess a strong commitment to the mission, policies, goals and philosophy of Harbor Community Clinic.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

To perform the job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required:

- Provide routine and emergency dental services, including, BUT NOT LIMITED TO, diagnosis and

treatment plans, intra and extra oral examinations, assessments, general restorative procedures, crown and bridge construction, removable prosthetics, uncomplicated endodontic procedures, and minor oral surgery. Initiate and interpret x-ray and lab studies.

- Administer and prescribe anesthetics, medications, and treatment regimens as appropriate.
- Refer patients to specialty care and to relevant patient care components as appropriate.
- Educate patients and their families on oral health and health related disease prevention.
- Direct and coordinate the patient care activities of dental support staff as required.
- Supervise Dental Auxiliary staff
- Actively participate in specific community health promotion, education and/or prevention programs as needed.
- Initiate and interpret x-ray and lab studies
- Assist with in-service and on-going training of dental department staff.
- Perform other duties as assigned to achieve organizational goals and program objectives.
- Participate in all safety/compliance programs.
- Comply with all federal, state, and local regulations and standards associated with the delivery of care in a community health center environment.
- Promote patient satisfaction principles and foster an excellent environment for the patient and their family.
- Other duties as assigned by the Dental Director.

## QUALIFICATIONS

- Current California Dental and DEA licenses.
- Demonstrated skill in diagnosing dental disease from the clinical exam and radiographic analysis. Demonstrated skill in developing an appropriate treatment plan.
- Demonstrated knowledge and skill in performing restorative procedures safely under local anesthetic and nitrous oxide sedation.
- Demonstrated skill in performing extractions.
- Demonstrated skill in performing emergency palliative treatment including pulpotomies and pulpectomies. Demonstrated skill in providing treatment of periodontal disease including scaling and root planning.
- Bilingual verbal skills in English and Spanish.
- Proficiency in molar endodontic therapy and surgical extractions, preferred.
- Ability to work with infectious disease patients.
- Ability to accurately and efficiently enter patient data via Electronic Dental Record (EDR).
- Ability to interact effectively with people of various socio-economic backgrounds.
- Ability to deal with patient complaints with tact and diplomacy.
- Ability to work with volunteers.
- Comply with HIPAA and Confidentiality Policies and Procedures as they apply to the job.
- Demonstrate full scope of Dentistry, including experience with adult and pediatric patients, ages 0-19.
- Minimum 5 years' clinical experience at a Federally Qualified Health Center (FQHC) dental practice.
- Work experience in a high volume Community Health Center (CHC) or Federally Qualified Health Center (FQHC) is strongly preferred.
- Ability to work late hours and/or weekends.

**PHYSICAL REQUIREMENTS**

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools or controls; reach with hands and arms; and talk and hear. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust.

**Hours:** Harbor Community Clinic is open Monday – Thursday 8am-7pm, and Friday 8am-5pm. This is a Full-Time Exempt position, and the employee is expected to work an 8-hour-day. Specific hours flexible depending on operational needs.

**EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

Harbor Community Clinic provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Harbor Community Clinic complies with applicable state and local laws governing non-discrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation, and training.

**DISCLAIMER**

The above statements define this position as it currently exists and are intended to describe the general content of and requirements for this job. They are not to be considered as an exhaustive statement of duties, responsibilities, or requirements and does not limit the assignment of additional duties at the discretion of the supervisor. Harbor Community Clinic is an at-will employer. In addition, Harbor Community Clinic may change your duties, compensation or hours, or transfer, reassign, promote, demote, suspend or otherwise change the terms and conditions of your employment (other than the at-will relationship), with or without cause or prior notice.

\_\_\_\_\_  
Employee Name:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature