

## JOB DESCRIPTION

“To enhance the quality of life for men, women and children in the greater Los Angeles area through the provision of high quality, accessible and affordable healthcare services.”

**We offer fantastic benefits, competitive pay, and a great family-oriented environment! We offer:**

- Medical Benefits - FHCCGLA pays. **100%** of employees' Kaiser; Anthem Blue Cross; Health Net; and United Health Care coverage (HMO Plan) subject to change during open enrollment.
- Dental Benefit - MetLife Only (HMO/PPO Plan).
- Vision Benefit - MetLife Plan.
- Life Insurance - Accidental Death & Dismemberment; and Long-term Disability.
- Employee Assistance Program
- AFLAC Benefits
- 403 B - Through Mutual of America, the company matches up to 4% of employee's salary.
- 11 Holidays Observed.
- 2 Floating Holidays
- 1 Birthday Holiday
- 7 Paid Sick Leave - 56 hours.
- 2 weeks' Vacation

### PROVIDER BENEFITS

#### **Full-Time CME Days:**

- Physicians, Pharmacist, \$300.00 Annually and 2 Paid CME days. Optometrist - \$800.00 Annually and 5 Paid CME days. Dietitians - \$200.00
- Advanced Practitioners - \$500.00 Annually and 3 Paid CME days.
- RN, LCSW, MSW, LVN, LMFT -
- Registered

#### **License Reimbursement:**

- Medical License
- DEA licenses
- CPR

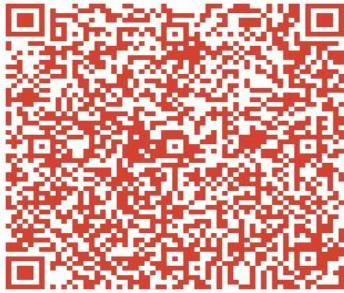
#### **Possible student loan repayment for providers:**

- HRSA, HWDD, LA CARE
- OSHPS HPEF , J1 VISA

**This would be a great opportunity to make a difference with you onboard!**

**This position pay rate \$133,396.00- 141,797.00 Annually Salary is equivalent with experience...**

**To Apply** Visit our website at: <https://careers-fhccgla.icims.com/>



(If the link above is not click-able, please copy the link and enter it into your browser).

**POSITION TITLE:** Walk-in Provider/Physician Assistant

**DEPARTMENT:** Family Medicine

**REPORTS TO:** Chief Medical Officer

**POSITION OVERVIEW:**

To ensure that walk-in patients are provided care that is high in quality and efficiency, providers:

1. Provide direct outpatient care to patients with acute and chronic illness utilizing the most current clinical standards and protocols.
2. Lead a Patient Centered Medical Home (PCMH) clinical team.
3. Support advanced practitioners, nursing staff, and other support staff.
4. Participate in all quality improvement and peer review activities, as well as staff training.

**DUTIES/RESPONSIBILITIES:**

1. Directs outpatient care including the assessment and treatment of adult acute and chronic disease utilizing prudent clinical judgment and current standards of care.
2. Directs outpatient care including the assessment and treatment of pediatric acute and chronic disease utilizing prudent clinical judgment and current standards of care.

3. Directs outpatient care including the assessment and treatment of gynecologic and prenatal acute and chronic disease utilizing prudent clinical judgment and current standards of care.
4. Uses of prudent clinical judgment and current clinical standards in the ordering of laboratory, radiographic, and diagnostic studies.
5. Uses of prudent judgment and current clinical standards in the interpretation and follow up of all data obtained from laboratory, radiographic, and diagnostic studies.
6. Uses prudent and evidence based clinical judgment in referring patients to specialty care.
7. Fosters a team-based approach to care in keeping with PCMH standards.
8. Works collaboratively with peers, always maintaining a collegial and pleasant work environment.
9. Considers the influence of socioeconomic and environmental factors in the assessment and development of treatment plans for acute and chronic disease.
10. Follows regional and federal guidelines in the reporting of communicable diseases.
11. Performs clinical procedures in keeping with sound clinical judgment and evidence based primary care.
12. Performs other related duties as assigned.

**OBSERVES FHCCGLA POLICY/PROCEDURES REGARDING CONDUCT IN THE WORKPLACE:**

1. Observes regulations on timecard use and reporting.
2. Maintains attendance as per policy.
3. Maintains a clean and safe work area.
4. Observes Fire and Safety policy and procedures.
5. Observes general Safety/Employee Health policies and procedures.
6. Maintains a current annual health screening.
7. Observes the agency Appearance/Dress standards.
8. Maintains the privacy and confidentiality of both client and employee with regard to medical records.
9. Displays clearly, visible identification.
10. Treats all patients with respect and dignity and adheres' to the Patient's Bill of Rights.
11. Treats all employees with respect and dignity in accordance to non-discriminatory policy and procedure.
12. Treats all employees/clients in a courteous and professional manner.
13. Conducts only work-related conversations when clients are waiting for service.
14. Does not discuss other staff members, policies, problems or medical care in public areas of the clinic.

**MINIMUM QUALIFICATIONS:**

1. Graduate M.D. or D.O. from an accredited medical college.
2. Current Unrestricted California Medical License.
3. Current Valid DEA Controlled Substance Registration Certificate.
4. Board-eligible or Board-certified candidates only.
5. Bilingual Spanish (at least medical Spanish) and English preferred, but not required.

**ADDITIONAL ELIGIBILITY QUALIFICATIONS:**

1. Ability to work well with others in a professional and team-oriented environment.
2. Well-developed interpersonal skills, friendly personality and able to motivate staff by promoting teamwork.
3. Ability to relate to the public regardless of ethnicity, religion and economic status.
4. Excellent communication skills.
5. Willingness to travel.
6. Strong planning and organizational skills.
7. Problem analysis and critical thinking skills.
8. Excellent customer service skills.
9. Knowledge of the following (but not limited to), preferred:
 

<input type="checkbox"/> My Health LA	<input type="checkbox"/> PPO's	<input type="checkbox"/> HMO's
<input type="checkbox"/> Medicare	<input type="checkbox"/> Family PACT	<input type="checkbox"/> CPSP
<input type="checkbox"/> Medi-Cal	<input type="checkbox"/> Fee-for-Service	<input type="checkbox"/> CHDP
<input type="checkbox"/> Managed Care Plans	<input type="checkbox"/> Every Woman Counts	

\_\_\_\_\_  
Employee's Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Supervisor's Signature

Date: \_\_\_\_\_