



## POSITION DESCRIPTION

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<b>TITLE</b>	<b>Staff Physician</b>	<b>DEPARTMENT</b>	Internal Medicine
<b>REPORTS TO</b>	Chief Medical Officer	<b>STATUS</b>	Exempt
<b>ISSUE DATE</b>			

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### Position Summary

- ✓ Under the direction of the Chief Medical Officer, will provide professional primary outpatient medical care for Watts Healthcare Corporation (WHCC) patients following clinic protocols and policies.
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### Essential Functions

- Perform medical examination and evaluation, diagnosis, treatment, follow-up consultation and request referrals for specialist services, labs and tests as necessary.
  - Consults with physician specialist and para-professional personnel regarding care of patients and medical diagnostic work performed.
  - Provides consultation to other medical services as requested by the Chief Physician, Associate Medical Director and/or Chief Medical Officer.
  - Assist in the supervision of medical students, allied health students and residents assigned to the unit.
  - Assist in the planning and direction of health programs within the appropriate specialty.
  - May conduct specialized research, special studies, and services upon appropriate approval.
  - Participates in departmental quality assurance activity as requested.
  - Appropriate documentation of patient medical record in electronic health record.
  - Adheres to policy and procedures and contractual agreement of the Watts Healthcare Corporation.
  - Perform other related duties as assigned that are within the scope of the job duties.
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**Position Requirements:** These are general guidelines based on the minimum experience normally considered essential to the satisfactory performance of this job. Individual abilities may result in some deviation from these guidelines.

### Education & Experience

- Medical degree from an accredited medical school. Completion of a residency approved by an American Specialty Board in Internal Medicine.
- Valid California State Physician's Certificate issued by the Board of Medical Examiner's of the State of California.

- A minimum two (2) years of experience in a primary care setting or residency equivalent.

**Other Skills and Abilities**

- Excellent verbal and written communication skills, and computer literacy and proficiency in electronic health records.
- Valid California Driver’s License and proof of automobile liability insurance required.

**Work Environment**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee is occasionally required to stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision, and the ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

**Acknowledgement**

I have been given a copy of this position description. I understand that I may be asked to perform responsibilities and duties not listed in the description and that my duties may change at any time, according to the clinic’s needs. Nothing in this position description is intended to create a contract of employment of any type. Employment at Watts Healthcare is strictly on an at-will basis.

Employee Name (please print)	Employee Signature	Date
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I certify that I have discussed the position description with the employee.

Supervisor Name (please print)	Supervisor Signature	Date
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cc: Incumbent  
Employee's File