**Director of Nursing**

Do you have a passion for helping the underserved in your community? Are you a team player with a good attitude ready to step into a challenging position? Do you have organizational skills to contribute to an amazing team? If you are an experienced Director of Nursing and you answered yes to these questions, then TCC Family Health has a great employment opportunity for you.

**Our Mission**

TCC Family Health (TCC) is guided by our mission "to provide innovative, integrated, quality health care that will contribute to a healthy community, focusing on those in need and working with patients and the community as partners in their overall well-being".

**The Company**

TCC Family Health was founded in 1939 by a group of physicians and community leaders who recognized the importance of access to health care for all children, particularly those who are from low-income families and who are at risk for health problems. For over 80 years, TCC Family Health has been dedicated to eliminating barriers to care, to improve health and lower health systems cost by expanding cost-effective, meaningful and innovative health care programs that work and providing comprehensive healthcare in a culturally sensitive and linguistically appropriate manner to medically underserved, low-income and high-risk populations in Long Beach and surrounding communities.

**Management**

- Manages daily nursing operations at all sites with the help of LVN Supervisor and other on-site staff.
- Ensures the efficiency of patient flow and nursing duties.
- Oversees and supervises the professional and technical aspects of all Licensed Vocational Nurses (LVNs), Medical Assistants (Mas), Registered Nurses (RNs), and Dispensary Clerks at all sites.
- Assists HR and Clinic Managers in scheduling nursing staff at all sites to provide quality care to patients.
- Oversee dispensary operations at all sites to ensure compliance with Board of Pharmacy regulations. Acts as a back-up for the dispensary at all sites.
- Oversees ongoing nursing education and the Nurse Educator to ensure new and continuing policies and procedures are understood and adhered to.
- Promotes good working relationships with other external clinics, Health Department and community agencies.

**Compliance/Quality**

- Maintains regulatory compliance of all nursing activities (i.e. logs) at SMTF and oversees compliance at all sites by working collaboratively with Clinic Managers.
Develops and updates nursing policies and procedures.
Develops and implements standards of care in collaboration with CMO and COO for nursing services, objectives, policies, and procedures specific for clinic operations relating to nursing practice, in accordance with all granting, licensing and Title XXII regulations and guidelines.
Oversees vaccines and medications orders at all sites in collaboration with Chief Medical Officer.
Oversees laboratory compliance at all clinic sites in collaboration with Clinic Managers and Compliance Coordinator.
Oversees Quality Improvement (QI) and Clinical site audits from all regulatory agencies in collaboration with Clinic Managers, CMO, COO, and Compliance Coordinator.
Maintain EPIC proficiency and how it relates to back-office flow.

Additional Responsibilities
Supervisory Responsibilities

- Supervises RNs for collaboration with Clinic Managers.
- Clinic Managers oversees all day to day activities at their clinic sites. Assists with the clinical management of LVNs, Medical Assistants, Dispensary Clerks, and other clinical staff as assigned at all sites in collaboration with Clinic Managers.
- Responsible for the overall direction, coordinator, and evaluation of these units.
- Carries out supervisory responsibilities in accordance with the organization’s polices and applicable laws.
- And all other duties as assigned and special projects.

Qualifications

- Bachelor's degree from an accredited school of nursing with at least 5 years related experience and/or training, equivalent combination of education and experience.
- Current RN license.
- Current CPR certification.
- Experience working with children and adults within a clinic or ambulatory care setting (preferred).
- Two years supervisory experience required
- Committed to serving the uninsured and underserved population.
- Must have excellent communication and interpersonal skills.
- Flexible individual who is capable of decision making and problem solving, well informed in the principles of management.
- Ability to work effectively and collaboratively.
- Bilingual in Spanish preferred.
GENEROUS COMPANY BENEFITS:

- Medical, Dental, & Vision Insurance
- Company Paid Life Insurance
- 401k with Employer contribution
- Employee Assistance Program (EAP)
- Flexible Spending Account (FSA)
- AFLAC
- Paid Time Off (PTO) - 22.9 days per year
- Continuing Medical Education (CME)
- United PetCare Savings Program
- Reimbursement of Professional License fees