

APLAHealth



APLA Health's mission is to achieve health care equity and promote well-being for the LGBT and other underserved communities and people living with and affected by HIV. We are a nonprofit, federally qualified health center serving more than 14,000 people annually. We provide 20 different services from 15 locations throughout Los Angeles County, including: medical, dental, and behavioral health care; PrEP counseling and management; health education and HIV prevention; and STD screening and treatment. For people living with HIV, we offer housing support; benefits counseling; home health care; and the Vance North Necessities of Life Program food pantries; among several other critically needed services. Additionally, we are leaders in advocating for policy and legislation that positively impacts the LGBT and HIV communities, provide capacity-building assistance to health departments across the country, and conduct community-based research on issues affecting the communities we serve. For more information, please visit us at aplahealth.org.

We offer great benefits, competitive pay, and great working environment!

We offer:

- *Medical Insurance*
- *Dental Insurance (no cost for employee)*
- *Vision Insurance (no cost for employee)*
- *Long Term Disability*
- *Group Term Life and AD&D Insurance*
- *Employee Assistance Program*
- *Flexible Spending Accounts*
- *10 Paid Holidays*
- *5 Personal Days*
- *10 Vacation Days*
- *12 Sick Days*
- *Metro reimbursement or free parking*
- *Employer Matched 403b Retirement Plan*

This is a great opportunity to make a difference!

POSITION SUMMARY:

Under the direction of the Behavioral Health Services Director, provide the appropriate level of support services for Behavioral Health clients of APLA Health & Wellness. Staff will provide support to the Behavioral Health team and their mission to provide services,

advocacy and education with a focus on the needs of low-income LGBT adults including but not limited to people living with HIV/AIDS.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Support the Behavioral Health staff in matching patients appropriately with an individual therapist with regards to level of urgency, patient preference, language preference, and availability of clinician.
- Maintain and assume primary responsibility for the Behavioral Health waitlist during times that it is necessary to stage patients while awaiting intake appointment with Behavioral Health provider. Update patients on waitlist weekly as to their status on the waitlist, and approximate wait times for initial Behavioral Health appointment.
- Provide secondary screenings to potential Behavioral Health (Substance Abuse) patients as identified by APLA Health Medical team, utilizing the Screening, Brief Interventions, Referral to Treatment (SBIRT) as well as any additional screenings as assigned by Behavioral Health Services Director.
- Provide backup and cofacilitation to licensed Behavioral Health clinicians running therapy and support groups, as requested.
- Provide background support so that Behavioral Health providers might work most effectively with our Medical and MAT prescribers to form a culture of integrated care.
- Provide behavioral health referrals, advocacy, and service information to clients and their support systems.
- Provide immediate support to medical staff as needed regarding urgent connection with BH providers re: behavioral health and substance use concerns.
- Identify and expand use of community-based resources and referrals to facilitate higher-level services for patients with greater need than we are able to provide directly.
- Document services in eClinicalWorks and/or other charting and data collection systems as appropriate. Documentation will be performed in a timely and accurate fashion in accordance with program policies and professional standards of care.
- Adhere to all applicable professional, legal, and ethical standards of behavioral health practice in the provision of services, including but not limited to: mandated reporting, provision of effective services, case documentation, client confidentiality/HIPAA regulations, ensuring client safety, and maintaining professional boundaries.
- Attend trainings and case conference meetings as required.
- Prepare monthly reports and statistics as requested.
- Maintain client behavioral health files to ensure completed documentation required by funders and agency Quality Management Plan.

OTHER DUTIES MAY BE ASSIGNED TO MEET BUSINESS NEEDS.

REQUIREMENTS:

Training and Experience:

High school or GED required. A bachelors degree in psychology or social work a plus. Two years experience working in a medical/behavioral health facility, college, university or related entity. Must be bilingual in English/ Spanish.

Knowledge of:

LGBTQ behavioral health issues; HIV behavioral health issues.

Ability to:

This position requires a candidate with a high degree of attentiveness and the ability to respond immediately/rapidly to incoming emails, phone calls, and electronic messaging systems. Must be able to communicate effectively orally and in writing; organize work in an effective manner; work in a collaborative, interdisciplinary, fast paced environment; work effectively independently and as part of a team; be comfortable with flexibility in regard to daily responsibilities; communicate and relate to a variety of personalities, ethnicities, and sexual orientations; complete documentation in a comprehensive and timely fashion in accordance with APLA H&W policies.

WORKING CONDITIONS/PHYSICAL REQUIREMENTS:

This is primarily an office position that requires only occasional bending, reaching, stooping, lifting and moving of office materials weighing 25 pounds or less. The position requires daily use of a personal computer and requires entering, viewing, and revising text and graphics on the computer terminal and on paper.

SPECIAL REQUIREMENTS:

Must possess a valid California drivers license; proof of auto liability insurance; and have the use of a personal vehicle for work related purposes. COVID Vaccination and booster or medical/religious exemption required.

An Equal Opportunity Employer: minority/ female/transgender/disability/ veteran

To Apply:

Visit our website at www.aplahealth.org to apply or click the link below:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=67085&clientkey=A5559163F67395E0A2585D2135F98806>