



california *health+*

Bartz-Altadonna Community Health Center

Chief Medical Officer

Classification: Exempt
Location: Lancaster, CA

Reports to: Chief Executive Officer
Last updated: May 11, 2021

JOB DESCRIPTION

Summary

The Chief Medical Officer is a key member of the Senior Executive team, engaged in defining the overall business strategy and direction of the organization. In addition, this position leads the overall clinical vision for the organization and provides clinical direction to the Medical Providers, Mid-levels, Clinic support staff and the credentialing department.

The position provides medical oversight, expertise and leadership to ensure the delivery of affordable quality, trauma-informed, patient centered healthcare services. Responsibilities also include the strategy, development and implementation of innovative clinical programs that include collaboration with strategic business partners.

The position will have 30-40 percent administrative time and 60 to 70 percent of clinic time.

Essential Functions

The Chief Medical Officer's duties shall include, but not be limited to:

1. Lead and implement the clinical direction for the organization.
2. Champion the quality measures (UDS & HEDIS)
3. Keep abreast of emerging models in health care delivery; identify and define new and innovative strategies to achieve organization goals and objectives.
4. Identify opportunities to collaborate and develop clinical integration opportunities with other health delivery systems to achieve affordable outcomes.
5. Assist with the process and maintaining standards for Health Management and Credentialing.
6. Establishes, monitors and improves the standards of care by identifying performance benchmarks, and presenting the results to executive management.
7. Assist in developing and implementing policies and procedures pertaining to clinical staff and services.
8. Review provider productivity, performance & clinical measures and discuss with the providers area(s) of improvement.
9. Lead by example
10. Other tasks that maybe assigned by the CEO

Management organizations.

Oversee the following:

1. Quality Management Committee, including quality improvement and compliance
2. Credentialing Committee
3. Provider performance review (utilization, coding or billing issues)
4. Participate in senior management business and clinical strategy development and implementation.
5. Build and leverage cross functional collaborative relationships to achieve shared company goals.
6. Promote collaboration to both internal and external healthcare team members.
7. Develop and implement strategic goals related to the quality improvement, management programs and accreditation standards.
8. Assist with analytics and development of quality measures for new payment models (value based/risk based payment structures).
9. Perform all other duties as assigned.

Requirements

1. A current unrestricted license to practice medicine in the State of California.
2. Certified by the American Board of Medical Specialties in his/her respective specialty.
3. A minimum of 5 years professional post-residency experience in direct patient care.
4. Knowledge of managed healthcare systems, medical quality assurance, quality improvement and risk management.
5. Strategic and innovative thinker with proven ability to communicate a vision and drive results
6. Demonstrated management, organizational and interpersonal skills.
7. Ability to solve problems and execute on initiatives.
8. Ability to work collaboratively internally and externally.
9. Self-assured and results oriented.
10. Experience and demonstrated successful leadership of case management, disease management and/or population health programs.
11. Demonstrated ability to assess business needs, design and implement programs and evaluate results.
12. Able to be credentialed by BACHC.

Preferred Skills / Experience

1. A keen interest in helping the underserved population (e.g. the homeless population).
2. FQHC Experience
3. Familiarity with Quality Measures a plus
4. Bilingual (English and Spanish) a plus

Physical Demands

This is a physical position that will require standing on your feet, and walking. This would require the ability sit, walk, bend or stand as necessary, and ability to lift up to 25lbs.

Other physical demands of the position include but are not limited to:

1. Use of hands to handle, control, or feel objects, tools, or controls
2. Repetitious movements
3. Sit for long periods of time
4. Bend and twist the body
5. See details of objects nearby

Reasonable accommodations may be made for individuals with disabilities to perform the essential functions of the position

Position Type and Expected Hours of Work

This is a Full-time position. Days and hours of work are Monday through Saturday, hours range from 7:30am-6:30pm with occasional approved overtime.

Travel

On occasion travel will be required.

Access to Protected Health Information

This position will require the employee to handle Protected Health Information (PHI) for duties related to provider credentialing, complaints and grievances, claims issues, Medical Management issues and risk and compliance issues. Access to the PHI contained in the claims, Medical Management and provider credentialing systems is necessary for this staff.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice to fit the needs of this position and BACHC.

BACHC is an At Will and EEO employer

Signatures

This job description has been approved by all levels of management:

Supervisor _____ Date _____

HR Director _____ Date _____

CEO _____ Date _____

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee _____ Date _____