

# Job Announcement



**Position Title:** Community Outreach Worker    **Department:** Clinical  
**Supervises:** None    **FLSA:** Non-Exempt  
**Reports To:** Program Services Manager    **Effective Date:** 09/2016  
**Written by:** Human Resources Department    **Approved by:** CEO

**Mission Statement:** It is our mission to improve the quality of life for the diverse communities of South Los Angeles and Southeast Los Angeles County by providing affordable and comprehensive health care and education in a welcoming and multi-cultural environment. We aim to lead the way in health care in South Los Angeles, as the premier provider and employer of choice offering comprehensive, high quality, affordable, efficient and culturally responsive services.

## General Summary:

The Community Outreach Worker will be responsible for conducting outreach and general health education presentations to individuals and community organizations, including schools, about health care and availability of SCFHC services and programs.

## Essential Duties: (*\*Essential Functions*)

- Conducts outreach to schools in SCFHC service area. Establish and maintain relationships with school community liaison and nursing/health staff.
- Conducts outreach and education to parents and students through PTA meetings, ESL, and other groups.
- Identifies opportunities and coordinate participation of SCFHC outreach staff in community health fairs.
- Conduct health education presentations to community organizations in SCFHC service area, such as churches, recreation centers, and other agencies.
- Builds partnerships between SCFHC and health and human services agencies and collaborative in the SCFHC services area/ SPA 6 region to promote clinic services and promote exchange of information & resources.
- Assists in the development of forms and flyers for outreach projects.
- Attends training sessions on health policy & advocacy issues.
- Researches health policy and advocacy issues and rely pertinent information to SCFHC staff and patients.
- Assists in development of tracking and evaluation system to assess the impact of the outreach staff on patient referrals to the clinic.

## Job Specifications: (*Knowledge, skills, abilities and experience normally required for competent performance*)

### Education and Knowledge

- AA Degree in health education or related field is required
- BA Degree preferred in health education, public health, or related field
- Demonstrate knowledge of safety, infection control & emergency policies and procedures
- Knowledge of Los Angeles County health care system and community-based organizations

### Experience

- Bilingual English/Spanish preferred
- Must have minimum 2 – 3 years' experience in community-level health education or related field
- Must be able to work independently within scope of assigned task with minimum supervision

### Licensure and Certifications

- None

**TO APPLY:** Send cover letter & resume to Human Resources at [hr@scfhc.org](mailto:hr@scfhc.org) or fax to (323) 432-4877

**Deadline: Open until filled**