



The **Chinatown Service Center (CSC)** is a nonprofit organization that provides multilingual health and social services, employment training and counseling in the Greater Los Angeles area. For further information on CSC, Visit our web site at <http://www.cscla.org>

**Position:** Substance Abuse Counselor

**Open Date:** November, 2020

**Closing Date:** Until filled

### **Summary of Duties:**

The substance abuse counselor is a mental health counselor specializing in treating consumers who have a chemical dependency on drugs or alcohol. A substance abuse counselor works with the consumer to overcome dependencies and become self-sufficient, to collaborate with consumers to identify their needs and goals, and to help the consumer develop a customized treatment plan. The substance abuse counselor also works closely with the family of the consumer, as well as other providers.

### **Essential Duties:**

- Provide Crisis Behavioral Health services, including 24-hour emergency crisis intervention services and crisis stabilization on rotating schedule.
- Ensure care meets all Trauma Informed Best Practice criteria.
- Employ all evidence-based treatment models with fidelity to developer protocols.
- Screen, Assess, Diagnose clients as foundation for person-centered treatment planning.
- Participate in reflective supervision of all cases, demonstrating progressive ability to critically assess own clinical work and actively engage with clinical supervisor to address areas in need of improvement.
- Timely completion of all documentation required for the CCBHC program.
- Consistent follow-up with all consumers, and as appropriate families, to promote engagement and retention in services and to ensure all barriers to service access and use are addressed.
- Assist consumers in obtaining additional services as needed, including through the other departments of CSC.
- Work collaboratively with other agencies and outside providers to ensure seamless integration of services particularly for those with acute and complex needs.
- Participate in treatment and recovery team meetings to address needs of high-risk consumers.
- To work in cooperation with other providers, family members or significant others involved in the client's recovery plan.
- To attend staff meetings, participate in staff training and development, Case Conferences, and Supervision.
- To observe all rules of confidentiality relating to clinical information and treatment, both internally and when dealing with external agencies and/or individuals.
- To be responsible for understanding clients' rights and the organization's policies and procedures.
- Maintain a working knowledge of current trends and developments in the field of mental health, substance use, co-occurring disorders and peer recovery services



- To perform other related duties as assigned

**Qualifications:**

- Credentialed Alcohol and Substance Abuse Counselor by the state of California
- Minimum two (2) years SUD counseling experience in behavioral health setting.
- High School Diploma or GED required, Associate Degree or higher preferred.
- Successful completion of background screening
- Prefer a candidate with past or present consumer of substance abuse services with a history of successfully managing one's own illness.
- Awareness of the importance of recovery in living with a mental illness and/or addiction problem.
- Excellent writing skills, ability to submit documentation on a set timeline.
- Demonstrated success working on an integrated care team.
- Familiar with Evidence Based Models of treatment (MI, TIC, CBT, Seeking Safety)
- Ability to provide professional, confidential services to families and function in a stressful environment.
- Bilingual fluency a plus (Spanish, Chinese, other Asian language)

**Please send your resume to:**

[cschr@cscla.org](mailto:cschr@cscla.org)

**Subject: Substance Abuse Counselor**

**Chinatown Service Center is a nondiscrimination equal opportunity employer.  
Reasonable Accommodations are available upon request to individuals with disabilities.**