



## Northeast Valley Health Corporation

a californiah<sup>+</sup>center

NEVHC is a federally funded Non-profit Community Health Center organization operating 14 Joint Commission accredited licensed primary care health centers. One of the largest health centers in the USA.

Northeast Valley Health Corporation is hiring full-time **Associate Director of Substance Abuse Services** for its Behavioral Health department. The mission of Northeast Valley Health Corporation is to provide quality, safe and comprehensive healthcare to the medically underserved residents of Los Angeles County, particularly in the San Fernando and Santa Clarita Valleys, in a manner that is sensitive to the economic, social, cultural and linguistic needs of the community.

### Summary:

The Associate Director of Behavioral Health (BH) and Substance Use Disorder (SUD) Services is an unlicensed staff person with education and training in both behavioral health and substance use disorder specialties. This position may directly or indirectly supervise unlicensed and/or certified SUD (CADAC) staff performing SUD and/or DUI services and may also assist with management duties assigned by the Director of BH regarding licensed independent practitioners (LIPs). Additionally, the Associate Director will manage grant and payer programs, special BH/SUD initiatives, and work with special population sites/health centers regarding BH/SUD integration including the Medication Assisted Treatment (MAT) program. This staff position may also be involved in data collection, data integrity and data reporting activities for NEVHC as it relates to BH and SUD data.

### Qualifications:

1. Works with key internal stakeholders and leadership to integrate BH and SUD programs into primary care.
2. Manages various BH/SUD grants and contracts to operationalize grant deliverables. Collects data, completes reports, works with grants and fiscal departments to accomplish grant goals, meeting timelines and appropriately utilizing funds. May be asked to participate in grant writing.
3. Coordinates group BH and SUD educational programs. Identifies staff, assures proper documentation and billing. Collects and reports data as needed. May perform training.
4. Leads mandatory trainings for HR and clinical orientation. Annually updates mandatory training as needed based on current regulations and reporting requirements (i.e. abuse reporting).
5. As needed or requested, attends internal and external stakeholder/ community meetings to represent NEVHC and the BH dept. Reports back as needed.
6. Assists with roll out/expansion of Medication Assisted Treatment (MAT) programs working directly with CMO and Director of BH.
7. Works with DUI Director to assure cross referral and integration of activities. May assist in evaluation and/or training of staff.
8. Coordinates and is point person for any external contractors (i.e. SAPC) delivering SUD services at NEVHC. Works with COO on contracting and oversight of contractors to assure deliverables are met. May also be assigned contractor oversight duties for BH external providers providing services on or off site to NEVHC referred patients.

**For more information or to apply, please visit us at [www.NEVHC.org](http://www.NEVHC.org)**

*Northeast Valley Health Corporation provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Northeast Valley Health Corporation complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities.*