Job Description

Job Title: Health Educator (Full time or Part Time)  
Department: Health Education and Outreach  
Reports to: Director of Health Education and Outreach  
Prepared By: J. Ponce, L. Martinez

Our Mission:
To provide quality, integrated, innovative health care that will contribute to a healthy community, focusing on those in need and working with patients and the community as partners in their overall well-being.

Qualifications

The Health Educator is responsible for performing a variety of tasks including curriculum development and implementation, outreach and enrollment services for various programs for high-need families in underserved communities. The Health Educators is an important participant in the continuum of care and will contribute to health promotion and disease prevention by providing support to programs in the Health Education & Outreach Department, connecting individuals and families to appropriate classes, health access, preventive care, oral health services, 0-5 programming, behavioral health support and other allied health services to improve health outcomes.

The Health Educator is an integral member of the health education and outreach team and a leader in the community. The health educator works closely with medical providers, TCC staff from various clinics and programs, patients, community members, volunteers and other organizations in the community. This person must be able to communicate effectively and professionally within the health care environment as well as with the residents in the community. The Community Health Worker must be willing to perform grassroots activities in order to achieve the larger goals and objectives of the Health Education and Outreach Department, as it serves the mission of The Children’s Clinic, “Serving Children and Their Families”.

This position will primarily focus on expanding and refining its trauma-informed approach at TCC and changing the culture of the community and public organizations in our service area to demonstrate the feasibility and value of using trauma-informed responses in working with the public by:

- Improve identification and anchoring of pregnant women and young children with services and support by reaching out prenatally and postpartum to TCC patients in the clinic, in the hospital following delivery and through outreach to the community
- Address social determinants of health (upstream modalities)
Qualifications:

- Bachelor’s degree required
- Experience in and understanding of effective primary prevention
- Experience working with diverse and under-served populations
- Bilingual Spanish/English or Khmer/English required
- Experience in coalition work at the local or state level desired
- Excellent speaking, writing and analytical skills
- Ability to provide respectful, empathetic and excellent customer service
- Project coordination experience
- Ability to coordinate multiple projects and deadlines in a high-quality manner with attention to detail
- Ability to work and thrive in a fast-paced, dynamic environment; multi-task and shift priorities as needed
- Desire to achieve significant prevention outcomes and commitment to reducing health disparities
- Maintain a high level of professionalism and confidentiality
- Proficiency in Windows-based PC environment (word processing, spreadsheet, database, Internet).
- Ability to work afternoons, evenings and weekends
- A valid California Driver’s License, proof of insurance and access to a car required.

Essential Job Functions:

- Assists in curriculum development and implementation of health education opportunities on various topics including but not limited to: child and family development, chronic conditions, asthma, diabetes, obesity, social determinants of health and leadership
- Strengthens families by using a trauma informed approach to build protective factors
- Serves as a trusted liaison for clinic staff, patients and the community.
- Fosters positive relationships with community agencies and leaders through outreach and networking and maintains open and effective communication with all TCC departments
- Builds individual and community capacity by increasing knowledge and self-sufficiency through health education, outreach, advocacy and other grassroots activities.
- Acts as an advocate for patients and families in complex interactions involving community agencies, payers and healthcare providers.
- Promotes and facilitates health access through education, outreach and enrollment activities as assigned.
- Actively participates in the coordination of groups, classes and health promotion activities
- Establishes trusting relationships with at-risk families by initiating and maintaining regular client contact.
- Partners with families and care team to establish goal plans, objectives, and activities based on family’s needs.
- Maintains an up to date account of quality community resources, provides referrals and warm hand-offs to secure effective linkages to services.
- Assist with advancing internal/external opportunities for the Clinic.
- Responsible for coordinating assigned projects or grants
- Enters data; maintains accurate documentation in work logs, medical records, calendars, data collection platforms and files
- Submits reports on a timely manner.
- Other health education, outreach and community building projects as assigned.

PHYSICAL DEMANDS

The physical demands of this position are those necessary to successfully perform the essential functions of this job.
Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**The Company**
Since 1939, The Children’s Clinic, “Serving Children and Their Families” has been dedicated to providing comprehensive healthcare in a culturally sensitive and linguistically appropriate manner to medically underserved, low-income and high-risk populations in Long Beach and surrounding communities. The Clinic is a true medical home for greater Long Beach and surrounding communities providing medical care and counseling for well-child visits; acute and chronic care; adult clinic; community outreach and education; immunizations; laboratory testing; prescribed medications; and linkage to community resources in eleven clinic sites.

**Benefits**
TCC offers a comprehensive benefits package and competitive salary.

EMPLOYEE: ________________________________ DATE: ________________