JOB TITLE: Promotora
STATUS: Hourly/Part-Time – Non-Exempt
Bienvenidos Community Health Center

DUTIES AND RESPONSIBILITIES
Reporting to the Project Director, the Promotora will possess the ability to build strong rapport with the target population of Latino YMSM ages 18-29, and engages clients at high-risk of substance abuse and HIV/AIDS, and health and counseling and testing services. Bilingual in English and Spanish is a requirement. The Promotora will serve as a health educator and inform about and conduct health education with families in the community.

- Recruit health education class participants through community outreach (examples include: door to door, outreach at community schools, businesses, community organizations, giving out flyers in front of community businesses, tables at community events, etc.);
- Attend all Promotora trainings, meetings and classes of the Promotora program;
- Make phone calls to all community residents enrolled in program classes or activities to remind them of classes or events;
- Maintain health education records and logs as required;
- Maintains contacts with AIDS comprehensive service organizations, drug and alcohol agencies, hospital and hospices, churches and community centers, family planning centers and other service agencies, etc;
- Provide prevention information that is culturally and linguistically sensitive around substance abuse, HIV/AIDS, and mental health issues;
- Other duties as assigned.

QUALIFICATIONS
- High school graduate or GED;
- One year outreach experience working with community-based agencies strongly preferred (can be volunteer experience);
- Ability to work within a team and motivate volunteers;
- Public speaking ability, with strong written and verbal Spanish and English skills;
- Must be available to work flexible hours and be available after hours and weekends as requested.

SPECIAL REQUIREMENTS
- Must have a reliable automobile for use on the job (mileage to be reimbursed);
- Valid California Driver License and automobile insurance coverage;
- Subject to a criminal background check prior to employment (may not be prohibited from working with minors and/or on school campuses); and
- TB clearance, to be renewed annually years.