Position: Patient Retention Navigator  
Program: Positive Images  
Department: Health Services - Community Health Programs  
Reports to: Program Supervisor, South LA  
Compensation: $49,920/ Annually  
Status: 100%, Full-time; Exempt; Regular  
Probation: 180 days  
Benefits: Medical, Vision, Dental, and Life Insurance; also including Long Term Disability, an Employee Assistance Program, and a 403B retirement plan

**JOB SUMMARY:** Under supervision of the Program Supervisor, the Patient Retention Navigator will focus on the engagement of HIV-positive gay and bi men residing in SOA’s 2 and 4 of Los Angeles County area to ensure continued engagement in the medical care and referral to other support services.

**ESSENTIAL FUNCTIONS:**
1) Screen, identify, interview and motivate gay and bi men living with HIV for participation in prevention programs;
2) Assist in the development and implementation of outreach and recruitment strategies targeting gay and bi men using various social media platforms (e.g., Facebook, gay-oriented dating apps) and other traditional recruitment strategies;
3) Coordinate and facilitate HE/RR Individual Level Interventions using HIV Navigation Services strategy or any other prevention intervention programs following funder guidelines;
4) Coordinate referrals to essential and supportive services identified during assessment such as: linkage to care and other services such as mental health, 12-step programs, legal aid, housing assistance, general relief, etc., within the Center and to local social/medical organizations;
5) Participate in community and public task force meetings as necessary;
6) Network and communicate with community agencies and organizations in order to establish referral linkages;
7) Assist with collecting data and preparation of monthly reports for program funders;
8) Participates in staff meetings and other meetings as required;
9) Availability to work some evenings and weekends as needed;
10) Other duties as assigned;

**JOB QUALIFICATIONS AND EXPERIENCE:**
1) Knowledge of or experience working with the LGBTQ community and familiarity with issues of particular relevance to LGBTQ people;
2) A passion for the Center’s work and its mission to make the world a better place for LGBTQ people;
3) A minimum 2-3 years of experience and knowledge of HIV/STD infection, transmission and prevention; evidence-based interventions, with an understanding of health education principles and behaviors and familiarity with community resources for diverse populations in Los Angeles County;
4) Bilingual (English/Spanish) a plus;
5) Excellent verbal and written communication skills, including strong interpersonal and organizational skills;
6) Strong computer skills and knowledge including word processing, database operations, spreadsheets, and other software systems;
7) CPR (BCLS) certification within 60 days of hire;
8) State certified HIV pre/post-test counselor within 60 days of hire;
9) Demonstrated ability to work effectively with people of diverse races, ethnicities, nationalities, sexual orientations, gender identities, gender expression, socio-economic backgrounds, religions, ages, English-speaking abilities, immigration statuses, and physical abilities in a multicultural environment.

E-mail cover letter and resume as an attachment to jobs@lalgbc.org  
Or submit a cover letter with application/resume to:  
Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.