

South Bay Family Health Care (SBFHC) is a leading community clinic system and one of Los Angeles County's largest safety net providers, offering high-quality, low-and-no cost health care throughout Los Angeles County's South Bay and Harbor Gateway communities. SBFHC currently has an opening for a Supervising RN at our Redondo Beach clinic.

The Supervising RN assists in the development, implementation and maintenance of systems to continuously improve the quality of care and services delivered to SBFHC patients. This position also provides training and guidance to SBFHC's medical support staff to promote and ensure adherence to organization's established protocols and government agencies' medical protocols and guidelines. Responsibilities include some direct patient care to SBFHC's patients.

RESPONSIBILITIES AND DUTIES

- Provide triage, medication refill and laboratory follow-up services to SBFHC patients.
- Coordinate SBFHC's Clinical Quality Improvement activities.
- Assist in the development, implementation and documentation of systems to monitor and evaluate the quality, appropriateness and outcome of care and services delivered to SBFHC patients.
- Monitor and track outcomes of the organization's clinical QI improvement programs, including appropriate documentation and recordkeeping.
- Assist in the development, maintenance and monitoring of appropriate medical recordkeeping practices.
- Maintain awareness of current clinical treatment and information in assigned area.
- Provide training and guidance to SBFHC's medical support staff to ensure adherence to organization's established protocols and government agencies' medical protocols and guidelines to include Laboratory /Phlebotomy services and follow-up, and Medication Dispensary policies.
- Participate in and inform support staff of clinical practice updates.
- Monitor Medical Assistants' certifications and skills.
- Proactively identify problems that might impact directly, or indirectly, the provision of care or access to care within scope responsibility.
- Participate in monthly peer review/chart audit program.
- Coordinate with Clinic Managers and COO to ensure preparedness for provider site audits and regulatory compliance audits.
- Strictly adhere to universal precautions as established by the Center for Disease Control and Prevention, Occupational Safety and Health Administration, DHS/OA and SBFHC.
- Provide direct patient care within scope of licensure.
- Maintain strictest patient confidentiality; adhering to all HIPAA, California and SBFHC guidelines/regulations.
- Maintain positive relationships with co-workers, patients and volunteers.
- Attend staff, provider and administrative meetings.
- Other duties as assigned.

QUALIFICATIONS AND SKILLS

- Education and Experience – Current RN license, State of California, with no pending or previous disciplinary action from any state licensing entity, restrictions or pending disciplinary actions; Bachelor Degree of Nursing (BSN); Current CPR certification; Minimum of 1 year full-time nursing experience within the last 3 years.
- Knowledge – Of state-of-the-art medical scientific and treatment methods in area of specialty, awareness of current medical, educational and psychosocial intervention procedures.
- Ability - Must have excellent written and verbal communication skills; excellent people skills including the ability to interact with a multi-disciplinary clinical team, management and volunteers. Perform clinical responsibilities within the organization's established guidelines in a organized, efficient manner; ability to relate and communicate well to all cultural and ethnic groups in the community; ability to support the goals of the organization; ability to be flexible with work schedules and sites; Bilingual in English/Spanish preferred but not required.

BENEFITS

- Medical, Dental and Vision Insurance
- Flexible Spending Accounts
- Paid holidays (includes week between Christmas through New Years)
- Excellent work/life balance
- SBFHC is a 501(c)(3) nonprofit organization and an NHSC-approved clinic. As such, our employees may be eligible to participate in certain student loan forgiveness programs.

South Bay Family Health Care (SBFHC) is an Equal Opportunity Employer and will consider all qualified applicants, including those with criminal histories, in a manner consistent with local "Fair Chance" ordinances.

TO APPLY: Please email resume to Sally Song, HR Director, at ssong@sbclinic.org for immediate consideration.