



JOB DESCRIPTION

JOB TITLE: Family Nurse Practitioner/ Physician Assistant

DIVISION: Medical Services

SUPERVISOR: CMO

STATUS: Part Time Employee

Via Care Community Health Center

DUTIES AND RESPONSIBILITIES

Perform Medical Histories, Physical Exams, Assessment, and Plan of clinic patients based on chief complaint and/or health status and document Health Care Maintenance status as per established protocols

- Carries out mission, vision and values established by the CEO/Chief Medical Officer and Board of Directors;
- *Adept at Women's health, OB, and pediatrics. Must be comfortable seeing all life cycles.*
- Perform and or assist in the performance of laboratory and screening procedures delegated by the supervising physician;
- Perform or assist in the performance of the therapeutic procedure delegated by the supervising physician;
- Recognize and evaluate situations, which call for immediate attention of the physician;
- Instruct and counsel patients regarding matter pertaining to their physical and mental health;
- Facilitate patient referrals to the appropriate health facilities, agencies, and resources of the community;
- Review treatment and therapy plans, order routine diagnostic laboratory tests and procedures, and routine diagnostic radiological services; and
- Performs other duties as assigned by supervisor.

QUALIFICATIONS

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform the job successfully.

EDUCATION/ EXPERIENCE / SKILLS

- Required Valid State of California Medical License (PA/FNP);
- Valid DEA License;

- Valid Certificate of Professional Liability Insurance; and
- ***Required: English / Spanish Bilingual.***

SPECIAL REQUIREMENTS

- Must have a reliable automobile for use on the job (mileage to be reimbursed);
- Subject to a criminal background check prior to employment;
- Valid California Driver License;
- Must have and maintain State required automobile insurance coverage; and
- TB clearance, to be renewed every year, and proof of MMR and TDAP vaccinations and current Influenza Vaccination

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The following lists physical demands an employee will perform on a regular basis: sitting, viewing a computer monitor, typing/keyboarding, reading, handwriting, talking and hearing, walking, standing, talking on the phone, and driving (vehicle). Approximately 50% of time is spent sitting, while frequently required to walk, stand and bend. Must be able to talk and hear well. Good vision is imperative.

The following lists physical demands an employee may perform on an occasional basis: lifting an average weight of 20 lbs., crouch/knee/stoop/crawl and reach with hands and arms.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job any time