



# FHCCGLA

*Family Health Care Centers of Greater Los Angeles, Inc.*

## **JOB DESCRIPTION**

**POSITION TITLE:** Pharmacist

**DEPARTMENT:** Pharmacy

**REPORTS TO:** Chief Medical Officer

### **POSITION OVERVIEW:**

The pharmacist position coordinates the drug distribution and clinical pharmacy activities for nursing and support departments with the hospital. The role is responsible for safe and efficient methods for coordination of established pharmacy policy concerning drug patient care and provides clinical drug information to meet the needs of the patient, nurse and physician.

### **RESPONSIBILITIES:**

1. Reviews and interprets physicians' orders for appropriateness relevant to other departments (e.g., drugs for diagnostic procedures, laboratory tests) to ensure that overdoses or under-doses have not been prescribed and that interactions, incompatibilities or toxic compounds will not result from the combination of medications. Ensures that drugs are appropriately labeled, stored and utilized according to physicians' instructions.
2. Dispenses prescriptions to outpatients in accordance with hospital policy and in conformance with regulations and laws dealing with the class of prescription; counsels patients about their medications and maintains an accurate, up-to-date patient profile.
3. Maintains necessary controls with respect to audited controlled drugs and alcohol; prepares controlled drug requests for delivery by a technician to the designated nursing unit and ensures that the order is accurate; processes returns as necessary.
4. Supervises prepacking of drugs and control procedures.

5. Provides drug information such as dosing, compatibilities and formulary substitutes to nursing, physicians and other health care practitioners.
6. Prepares specialized solutions for administration via intravenous route such as chemotherapy, hyperalimentation and antibiotics and ensures that the stability and sterility of these solutions is appropriate for patient consumption.
7. Participates in in-service education programs when requested.
8. Arranges to obtain drugs in emergency situations.
9. Maintains a positive and instructional interaction with assigned nursing units. Monitors activity on these units, evaluates floor stock supply and ensures appropriateness of medication storage in conformance with regulatory agency and established hospital policies (performance of nursing unit inspections is a monthly requirement).
10. Verifies the work performed by support personnel, which includes patient drug data entry, cassette filling and unit-dose drug distribution.
11. Maintains up-to-date knowledge of the profession by participating in organization memberships; by attending meetings, lectures, in-services and seminars; by reading journals; and by complying with National Standards of Continuing Education to maintain professional competency and proficiency.
12. Participates in clinical programs instituted in the department such as drug-level monitoring, antibiotic monitoring and pharmacokinetic consults; communicates with the coordinator of Clinical Pharmacy Services on such issues as necessary.
13. Participates in special studies as requested.
14. Ensures that the quality of professional services is maintained.
15. Perform other related duties as assigned.

**COMPETENCIES:**

1. Customer/Client Focus.
2. Ethical Conduct.
3. Technical Capacity.

4.Thoroughness.

**PHYSICAL DEMANDS:**

This job operates in a health care setting. This position requires frequent standing and walking to storage shelves and filling counters to fill prescriptions. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk and hear. The ability to see distinctions in colors and shapes is also required. This position is moderately active and requires standing and walking for the duration of the shift.

**REQUIRED EDUCATION AND EXPERIENCE:**

1. Must have 6 to 12 months of experience.
2. Acute care experience a plus.
3. .Must be a Licensed Registered Pharmacist.

\_\_\_\_\_ Date: \_\_\_\_\_  
Employee Signature

\_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor Signature