**Position:** Psychosocial Care Manager – Medical Care Coordination (MCC)
**Program:** Health and Mental Health Services
**Reports to:** Manager of Psychosocial Case Management
**Salary:** $47,000.00 / year
**Status:** 100%, Full-Time, Exempt
**Probation:** 180 days
**Benefits:** Medical, Dental, Vision, Life Insurance; also including Long Term Disability, an Employee Assistance Program and a 403 B Retirement Plan

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**JOB SUMMARY:**
Under the direct supervision of the Manager of Psychosocial Case Management, the Psychosocial Care Manager (PCM) will be responsible for providing psychosocial care management services and the development of resources for case management clients. The primary focus of the PCM is to develop, implement, track and supervise components of the psychosocial care plan. The PCM will work with the Medical Care Coordination team to provide a multidisciplinary integrated approach to care and wellness.

**ESSENTIAL FUNCTIONS:**
1) Utilizes training and experience to conduct comprehensive psychosocial assessments including: history of trauma, attachment styles, substance abuse, cognitive functioning and activities of daily living;
2) Oversees all psychosocial aspects of clients’ treatment in Medical Care Coordination (MCC) program;
3) Provides consultation utilizing mental health expertise on multi-disciplinary MCC treatment teams;
4) Autonomously develops comprehensive care plans for clients and utilizes training in motivational and behavioral intervention to provide support and guidance in the implementation of care plans which may include health-related behavior, housing, benefits, transportation, food/groceries and other social services as needed;
5) Independently identifies patient needs, strengths and readiness to change;
6) Streamlines care coordination to improve patients’ access to services including: medical, mental health, and substance abuse programs;
7) Coordinates client services and referrals;
8) Promotes linkage to and retention in medical, mental health, and substance abuse treatment;
9) Identifies and addresses barriers to treatment adherence and risk reduction to help improve health outcomes;
10) Conducts ongoing assessment of client eligibility for public health programs and other sources of funding;
11) Conducts follow-up activities to ensure clients receive appropriate support for referred services and ongoing needs;
12) Acts as liaison between clients and LAGLC services/programs and other community agencies/programs;
13) Coordinates necessary documents for public and private assistance programs;
14) Maintains complete and accurate files on all clients and documents services provided using all required documentation methods;
15) Researches and develops resources for case management clients;
16) Prepares and submits reports as required in a timely manner;
17) Attends staff meetings, case conferences, in-services, and other meetings as directed;
18) Oversees the transportation needs for JGC clients within the MCC program;
19) Provides brief mental health intervention for chronic diseases including: motivational interviewing, crisis assessment and intervention, suicide risk assessment and intervention;
20) Provides referral and linkage to partner services, e.g., domestic violence, medical services, HIV testing;
21) Other duties as assigned;

**JOB QUALIFICATIONS AND EXPERIENCE:**
1) Minimum 1 year experience, 3 years preferred, providing direct client services to people living with HIV/AIDS;
2) Demonstrates knowledge of effects of psychosocial needs, trauma history, and cognitive/behavioral/motivational functioning on health-related behavior and exhibits ability to intervene appropriately and effectively;
3) Comprehensive knowledge of HIV/AIDS community resources, and public and private HIV/AIDS benefits programs;
4) Bilingual (English/Spanish) preferred;
5) Excellent verbal and written communication skills, including strong organizational, detail and interpersonal skills;
6) Good computer skills and knowledge including word processing, spreadsheets, and other software systems;
7) Ability to work effectively with men and women of diverse races, ethnicities, ages, and sexual orientations in a multicultural environment.

**TRAINING, EDUCATION AND LICENSURE:**
1) Master’s degree in social work, psychology, sociology or a related field required (M.F.T., M.S.W. and/or L.C.S.W. preferred).
2) Current American Heart Association CPR Certification required